AEC 2016 Is Over….Now What?
The learning doesn’t end when AEC is over. Be sure that each of the officer and chairman manuals distributed during the workshops are turned over to the respective person responsible in your Chapter so that they can read through them to learn more about the roles for their position. The following updated manuals were distributed at AEC 2016:

- Child Welfare
- Education
- Provisional Training
- Treasurer
- President

The following manuals are available for download on the NAJA website and will be updated this year for hard-copy distribution at AEC 2017 if you are an officer or chair who is missing the manual for your position:

- Membership
- Projects
- Public Relations

In addition to the distribution of these important documents, the delegates for each Chapter should be giving a report of what they learned at AEC to the Chapter at the first meeting following the conclusion of the Conference, or as soon as possible. Share project ideas, best practices learned, insight from attending the Business Meeting, highlights from favorite speakers, and other things that are beneficial to your Chapter members. Use this information to energize your Chapter and breathe new life into old projects and be inspired to join us for the upcoming Area Meetings this summer so that you can continue your educational journey with NAJA.

- Southern Area Meeting – Saturday, August 6 at the Lake Terrace Convention Center in Hattiesburg, MS
- Northern Area Meeting – Saturday, September 17 at the Memphis Hilton in Memphis, TN

Tips for Making Provisionals Feel Welcome
As we begin a new JA Year, here are some tips from the Membership Committee to help make your Provisional Members feel more a part of your Chapter:

1. As the Provisional Trainer is teaching about your Chapter’s projects and board, invite those chairmen into the meeting so they can explain their jobs firsthand. This helps the Provisionals begin to put names and faces together, and also shows the class that the Chapter is eager to come be a part of their learning.

2. Consider a big sister or mentor program between Actives and Provisionals. Actives can sit with Provisionals at meetings, and make arrangements to serve on projects together.

3. Set aside time before/during meetings or on a certain day to have more social interaction. Icebreakers or "get to know you" games are a great way to interact.

4. Gifts are always welcoming! Something with a JA logo on it - a cup, koozie, or tshirt - lets them show off their new JA pride to the community!

5. Put them to work! These ladies are joining JA for a reason, and nothing makes you feel more valued and part of a group than to be immersed in what they do.

6. Recognize and reward your Provisionals for jobs well done! Celebrate successes of projects, actively listen to their ideas, encourage initiative, and look for those future leaders!

Why Is Chapter Board Training Important?
NAJA encourages Junior Auxiliary Chapters to conduct an annual Board Training. It can be flexible and adapted to meet the needs of your Chapter. Board Training can add a sparkle to your Chapter’s Board. It can be flexible and adapted to meet the needs of your Chapter. Board Training can add a sparkle to your Chapter's effectiveness. This tool can only serve to further strengthen your Chapter, now and for the future.

We would like to share with you how Board Training will benefit your Chapter:

- Communicate individual and group duties and responsibilities of the Board member.
- Communicate the importance of job performance and how it affects the entire Chapter and Board.
- Communicate expectations and commitment of the Board.
- Educate the Board on Parliamentary Procedure to ensure efficient and fair meetings.
- Explain the fiscal responsibility of the Chapter Board.
- Review the Chapter History, Constitution, Standing Rules and/or Policies and Procedures.
- Review the connection to the National Association of Junior Auxiliaries (NAJA) and its History, Bylaws, Standing Rules and Policies/Procedures.
- Discuss Conflict Resolution and the importance of good membership.
- Discuss succession planning and how to meet the needs of your community and the needs of your Chapter members.
- Discuss and evaluate the strengths and weaknesses of your Chapter and how it is affected by opportunities and threats (S.W.O.T. analysis).
- Conduct a goal-setting session to plan for the future of your Chapter.
- Build a cohesive team through team-building and sharing activities.
- Provide an opportunity to form friendships with your other JA Sisters.

Please contact your Chapter Support Coordinator if you have any questions.

WANTED! AEC Evaluation!!
If you were one of the lucky 600 to attend AEC 2016, please fill out an evaluation (if you haven’t already done so), so that we can continue to improve this experience for you and others. CTRL + Click to follow the link

https://www.surveymonkey.com/r/XV3KWCH or use your tablet or phone to scan the QR code and go straight to the survey! Thanks for your input!!