Ask Your CSC!

Chapter CSCs - where would we be without them?? Not only are they our Chapters’ biggest cheerleaders, but they also are a wealth of knowledge for our Chapter officers and members. Chances are if you have questions, so do other Chapters. Below you will find answers to some of their most frequently asked questions. Thanks so much to all of our wonderful CSCs for always making sure our Chapters are in the know.

Who do I contact if a member drops?
All changes of names, membership or officer status and addresses should be reported to Headquarters throughout the year using the Change of Status/Address form at www.najanet.org/forms-guides/. Click here for the video tutorial.

Do project meetings count as service hours?
No, unless you are performing tasks for the service project (stuffing bags, cutting out crafts, etc.). Committee meetings are counted toward Administrative Hours.

What are the best practices for accepting transfer members?
Any member in good standing who changes residence is permitted transfer if there is a Chapter in the new locality. The President of the Chapter from which a transfer is made must certify that the transferring member is in good standing. The Chapter is responsible for sending notification of the change in residence with the complete information regarding the membership record to the President of the Chapter to which the transfer is being made.

When are we required to let them into our Chapter?
The right of transfer is an absolute right granted to members in good standing. Transfer members shall not count toward any established Chapter quota. They are immediately welcomed into the new Chapter upon the receipt of individual records.

What if they are not in good standing (they have been non-active for several years)?
If the member has been placed on disciplinary action, or suspension due to lack of hours/participation, or has resigned- that member is not in good standing. Only members in good standing are required to be accepted as transfers.

What should we do if they did not complete their provisional training at the Chapter of record?
If the transfer member is a provisional member, they must complete all necessary NAJA outlined provisional training and any additional training outlined in the Chapter’s constitution.

Do you know any Chapters that do [insert project name or finance project]?
Check the Crownlet, Facebook and Directory. Any service or finance projects submitted by a Chapter are contained in the Directory. You can then reach out to the Chapter for details and tips!

If a member drops for nonpayment and then decides to join later, can they?
Yes, they will need to pay the appropriate dues for their membership level (Active or Associate), and you can send in their dues and information to NAJA HQ.

I didn’t get that Constant Contact email - what should I do?
Contact Brooke (bbryan@najanet.org) at HQ to make sure your address is right in the database.

Chapter Instagram Takeover

Chapters- would you like to sign up for a week to take over the NAJA Instagram account to showcase what your Chapter has been up to? If so, email Lauren Lisowe, NAJA Marketing Vice-President at najamarketingvp@gmail.com!